

Rancho Dominguez
Patio Homes Community Association
Post Office Box 2183, Yorba Linda, CA 92885 www.RDPHCA.com

BOARD OF DIRECTORS MEETING MINUTES

February 14, 2021 at 9:30 a.m.

Ruiz House – 21140 Trailside Drive, Yorba Linda, California

Board Members in Attendance: Jodeen Stark, Jim Bardeen, Molly Snow, Lori Ruiz, and Loretta Campobasso (arrived at 10:00 a.m.)

Homeowners in Attendance: Zoom – None in Person - None

Meeting Called to Order – 9:47 a.m.

Approved Minutes from Board of Director's Meeting on January 9, 2021

Treasurer's Report:

- 88 of 131 Homeowners have paid their Dues – discussed general strategy to collect balance.
- Established relationship with insurance broker who specializes in HOAs – Michael Berg, of Berg Insurance (Lake Forest).
- Liability insurance placed with Farmers effective 1/25/2021 in compliance with California state law (liability, property, cyber and fidelity), which cost - \$3,075.00.
- Berg Insurance provide free year membership to Community Associations Institute ("CIA").
- Mr. Berg has offered to attend any meeting to aid in educating the Homeowners.
- Information will be posted on the website.

Pending Matters:

- Status of Board Nominations/Election Procedures and Forms
 - o 6 nominations were received: Current Board members (Jim Bardeen, Loretta Campobasso, Lori Ruiz, Molly Snow, and Jodeen Stark) and Kay Dotson.
 - o Preballot notices were sent out to member via email and mail, as required.
 - o Proposed Ballot reviewed and discussions on format changes for clarifications and general form approved.
 - o Confirmed that Ed Romero will act as the Inspector of Elections at the Annual Meeting.
 - o Discussion concerning the handling of the proxies at the Annual Meeting.

- Board agreed to use their proxies to evenly allocate their votes for all 6 nominees.
- Preparation for Annual Meeting and Approve Documents
 - Review and approve the Agenda.
 - Discussion of subjects to be discussed during the Annual Meeting.
 - 2020 Annual Meeting Minutes
 - Review and approve all financial documents for 2020 and 2021 Budget.
- Shady Hollow Sign
 - Lori will contact City to determine the status.

New Matters:

- Homewoner's request to retain third party Property Manager.
 - Lori agreed to try and get quotes for 3 property managers.

Open Forum:

Scheduling of the next Open Board of Directors Meeting - Saturday, March 6, 2021 at 9:00 a.m.

Open Meeting Adjourned

Executive Session